

ACCESS YOUR GALE PRESENTS: PETERSON'S PRODUCT USAGE REPORTS

Utilize this tip sheet to access your *Gale Presents: Peterson's Test Prep, Career Prep, or Test and Career Prep* usage through Gale's Usage Dashboard, and better understand the data.

ACCESS THE USAGE DASHBOARD

Navigate to **usage.gale.com** and sign in utilizing your Admin Credentials.

If you don't know your credentials, reach out to Gale Technical Support at gale.technicalsupport@cengage.com.

FIND YOUR REPORTS

Select **Reports** at the top of the page and scroll to where your Gale Presents: Peterson's resource is listed.

Each **Gale Presents: Peterson's** resource has different usage statistics, learn more about each below.

Gale Presents: Peterson's Career Prep

Sessions: The number of times a user accesses the resource.

Card Click: The number of times a user selects a specific entry within a section.

Gale Presents: Peterson's Test Prep

Sessions: The number of times a user accesses the resource.

Category: The number of times a user selects a specific category. Ex: Advanced Placement.

Card Title: The number of times a user selects a specific title within a category. Ex: AP U.S. History Practice Tests.

Gale Presents: Peterson's Test and Career Prep

Sessions: The number of times a user accesses the resource.

Hub: The number of times a user selects a specific hub section. Ex: Advanced Placement.

Card Title: The number of times a user selects a title within a hub. Ex: Advanced Placement U.S. Government and Politics.

RUN AND DOWNLOAD YOUR REPORTS

When you select a report you will see the last full month of usage. Use the date filter option at the top of the page to choose a different date range (if necessary).

Utilize the download or print button at the top of the page to export your information.

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Usage Dashboard

Login

Username

Enter your username

Password

Enter your password

Please use your Gale Admin credentials for access.
If you do not know your credentials, contact gale.technicalsupport@cengage.com for help.

GALE

Usage Dashboard

Dashboards

Reports

Accounts

Compare

Account

Reports

Basic Reports

Products

eBook Titles

Product Summary


Month over Month By Products

Month over Month By Location and Products

Search KPI

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Additional Product Reports



Peterson's Test and Career Prep

Looking for COUNTER reports? Access them in the Gale Usage Portal.

COMPANY

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